**Booking Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No.: |  |  | From: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant** | : |  | **Supplier** | : |  |
| Address | : |  | Address | : |  |
|  |  |
| Attn. | : |  | Attn. | : |  |
| Tel. | : |  | Tel. | : |  |
| Fax | : |  | Fax | : |  |
| Email | : |  | Email | : |  |
| Website | : |  | Website | : |  |

|  |
| --- |
| **Service Required (Please double click the box to choose the service you required)** |
| [ ]  | Pre-production Inspection | [ ]  | Factory Audit |
| [ ]  | During Production Inspection | [ ]  | Social Compliance Audit |
| [ ]  | Pre-shipment Inspection | [ ]  | C- TPAT audit |
| [ ]  | 100% inspection | [ ]  | Re-inspection |
| [ ]  | Loading Supervision | [ ]  | Other: |

|  |
| --- |
| **For inspection service only:** |
| **Product description** | : |  |
| **Final destination** | : |  |
| **Inspection date**  | : |  |
| **Inspection location** | : |  |
| **Order No.** | **:** |  | **Model/Article No** | : |  |
| **Quantity of shipment** | **:** |  | **Total value (FOB)** | : |  |
| **Color** | **:** |  | **Size** | : |  |
| **In order to conduct a successful inspection, please provide clear and sufficient information to us. Please double click the box to indicate what you have provided.** |
| [ ]  | Purchase Order/ Contract / Proforma Invoice | [ ]  | Approval samples |
| [ ]  | Product specification | [ ]  | Working instruction sheet |
| [ ]  | Digital photos | [ ]  | Others: |

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| We declared that the above information given by us is true and correct. We agree that the inspection will be carried out in accordance with an agreed inspection plan and HQTS has the full discretion to carry out the inspection. We agree that the Report or Inspection Certificate is issued on the understanding that it cannot form the basis of, or the instrument for, any legal liability against HQTS.  |
| **Authorized signature and company chop** | : |  |
| **Printed Name and Position** | : |  | **Date** | : |  |